

**MINUTES OF THE
SOUTH OGDEN CITY COUNCIL MEETING
Tuesday, September 17, 2013– 6:00 p.m.
Council Chambers, City Hall**

COUNCIL MEMBERS PRESENT

Mayor James F. Minster, Council Members Sallee Orr, Russell Porter, Bryan Benard, Wayne Smith and Brent Strate

STAFF MEMBERS PRESENT

City Manager Matthew Dixon, City Attorney Ken Bradshaw, Parks and Public Works Director Jon Andersen, Chief of Police Darin Parke, Fire Chief Cameron West, Good Landlord Program Coordinator Ben Robbins and Recorder Leesa Kapetanov

CITIZENS PRESENT

Jim Pearce, Lynn Mulhall, Lanette Weeks, Garrett Weeks, Landon Weeks, Addison Weeks, Matt Weeks, Cole Combe

I. OPENING CEREMONY

A. Call to Order

Mayor James F. Minster called the meeting to order at 6:01 p.m. and asked for a motion to convene.

Council Member Porter moved to convene as the South Ogden City Council, seconded by Council Member Smith. Council Members Orr, Strate, Benard, Smith and Porter all voted aye.

B. Prayer/Moment of Silence

The mayor led those present in a moment of silence.

C. Pledge of Allegiance

Council Member Smith directed everyone in the Pledge of Allegiance.

Mayor Minster invited anyone who wished to comment on items that were not on the agenda to come forward.

II. PUBLIC COMMENTS

There were no public comments.

A. Recognition of Scouts/Students

The mayor invited any scouts present to come forward. Council Member Strate presented each scout with a South Ogden City pin and asked them to introduce themselves. Present from Troop 185 were: Landon Campbell, Jaden Hales, Brigham Smith and leader Franco Luca. They were at the meeting to earn their Communications Merit Badge.

Council Member Strate announced this day was the anniversary of an important event and asked the scouts if any of them knew what it might be. Mr. Strate let them know it was the anniversary of the adoption of the constitution; it was first adopted September 17, 1787. This day was also the anniversary of the battle of Antietam, after which the Emancipation Proclamation was declared.

Mayor Minster then asked Garrett Weeks to come forward.

III. PRESENTATION

A. Acknowledgement of Accomplishments of Garrett Weeks and Presentation of Key to City

Mayor Minster presented Garrett with a plaque that had a symbolic key to the city on it. The plaque was in acknowledgement of having earned every merit badge available. The mayor thanked him for his commitment to scouting. The audience gave a round of applause for Garrett, after which he thanked the council for the key to the city and said he was honored to receive it. Garrett also thanked the council for their hard work.

IV. CONSENT AGENDA

A. Approval of September 3, 2013 Council Minutes

Mayor Minster announced there was only one item on the consent agenda, and asked if anyone had questions or corrections. The council had no corrections for the minutes, so the mayor called for a motion.

Council Member Orr moved to approve the consent agenda, with a second from Council Member Porter. The mayor then called a voice vote. Council Members Benard, Smith, Orr, Porter and Strate all voted aye.

V. DISCUSSION/ACTION ITEMS

A. Consideration of Resolution 13-27 – Approving City Hall and Holy Family Catholic Church Social Hall as Polling Locations and Approving Election Judges

The mayor asked City Manager Dixon to comment on this item. Mr. Dixon explained the state required the governing body to adopt the polling locations and approve the elections judges. The mayor asked if any of the council had questions concerning the resolution; there were no questions. The mayor called for a motion.

Council Member Strate moved to adopt Resolution 13-27, followed by a second from Council Member Porter. Mayor Minster asked if there were any discussion on the motion, and seeing none, he called the vote:

Council Member Strate-	Yes
Council Member Porter-	Yes
Council Member Orr-	Yes
Council Member Smith-	Yes
Council Member Benard-	Yes

Resolution 13-27 was adopted.

B. Consideration of Resolution 13-28 – Awarding Bid to and Approving Contract with EMS Management and Consulting for Ambulance Billing Services

City Manager Dixon explained to the council that the employee who had been doing ambulance billing for the city had resigned. Since that time, staff had been collecting data to determine whether it would be better to rehire the position or outsource the job. The analysis indicated it would be best for the city to outsource the billing. After going through a formal bidding process, it was determined that EMS Management and Consulting was the lowest qualified bidder. EMS would charge 3.9% for their services. Council Member Strate asked if the 3.9% was a percentage of what was billed or what was collected. Mr. Dixon indicated it was on what was collected. Mayor Minster called for a motion on Resolution 13-28.

Council Member Benard moved to adopt Resolution 13-28. Council Member Smith seconded the motion. Mayor Minster asked if there were further discussion. There was no more discussion so the vote was called:

Council Member Benard -	Yes
Council Member Smith -	Yes
Council Member Strate -	Yes
Council Member Porter -	Yes
Council Member Orr -	Yes

The motion passed. Resolution 13-28 was adopted.

VI. DEPARTMENT DIRECTOR REPORTS

A. Parks and Public Works Director Jon Andersen-Project Updates

Mr. Andersen reported on several projects:

5100 South Street Project- The contractor was 75% finished with the removal of the road base. They anticipated beginning the asphalt on September 23rd and being done with it by the end of the week. The crew would then move to 1550 East and begin working on it.

Glasmann Way – The east side had been roto-milled, and they had begun doing concrete. It was an estimated 45 days to completion.

Bids - Mr. Andersen informed the council there were two active bids open: one for the crack seal and one for road salt. They would close on September 25th, and would be on the next agenda for approval.

Doren Drive Water Project – The eight inch main had been installed and they were in the process of doing tests. Once the tests were completed, they would install new service lines. They would also tie into the existing water line. They hoped the project would be completed by the middle of October.

Mr. Andersen then showed the council three different types of plaques that could be used to acknowledge donations of trees at Nature Park. One was a thin metal, costing between \$25 and \$40 to purchase and be engraved. The next plaque was cast aluminum, which cost between \$90 and \$120, depending on size, number of characters to be engraved, and the mounting hardware. The last plaque was cast bronze, which cost between \$120 and \$150. The trees themselves cost between \$75 and \$150, depending on the type.

The council asked several questions, discussing the costs and setting a price point. Council Member Benard said we should make sure the price covered the city's costs. He liked the bronze color as it would go well with the colored concrete.

Mr. Andersen indicated the donations would pay for the trees already there, and when they were paid for, other donations would add new trees.

Council Member Strate pointed out since the original intent of the amphitheater in the park was for educational purposes, the plaques should not only include the names of the people who donated, but also the common and Greek name of the tree itself.

Council Member Smith commented the price should also include replacement costs if the plaques were stolen or damaged.

City Manager Dixon indicated staff had enough information to move forward with the project.

Council Member Strate pointed out some residents were interested in promoting the bird habitat at Nature Park, and perhaps the city could look into taking donation for that as well.

Parks and Public Works Director Andersen concluded his report by mentioning a young man looking for an Eagle Scout project had contacted the city, and was taking over the organization of the community beautification day on Saturday, September 28th. They hoped to have about 200 people participate.

B. Fire Chief Cameron West – NIMS Training

Fire Chief West came forward to remind council members they needed to get their NIMS training completed. He had forms for them to fill out if they had completed the training but just needed the certificate stating they had done it. He only needed the council to do levels one and seven of the training.

Chief West then informed the council Fire Prevention Week would be the second week in October and the fire department would be having an open house.

C. Other Department Director Reports

Police Chief Darin Parke announced there would be a bike safety event on Thursday, September 26th at 5:30 in the back parking lot.

VII. REPORTS

- A. Mayor** – reported he had attended the League of Cities and Towns Conference the previous week, and had really enjoyed it. He then asked the council to forward any emails they receive concerning the city to City Manager Dixon. Mr. Dixon would then forward them to the appropriate department. This way they would be able to be tracked more efficiently. He concluded his remarks by asking the council to work with him in make sure that any ordinances or resolutions the council passed could also be enforced. He believed the city should be willing to enforce any ordinance passed.

B. City Council Members

Council Member Benard – had received complaints from business owners on Chambers Street concerning the condition of the road. The customers of the businesses had received damage to their cars. He asked when the road was scheduled to be redone. Parks and Public Works Director Jon Andersen said it would be next spring. Council Member Benard said the snow plows would probably have issues with the road in the winter because of the poor condition.

Council Member Strate – agreed with the mayor that the ordinances did need to be cleaned up.

Council Member Smith – nothing to report.

Council Member Porter – informed the other members of the council he still needed their nominations for well-kept yards and those yards that had seen a lot of improvement.

Council Member Orr – reported she had enjoyed attending the Utah League of Cities and Towns Conference.

C. City Manager – reminded the council he would be out of town from Thursday, September 19th to Thursday, September 26th. City Attorney Ken Bradshaw would be the acting city manager in his absence.

D. City Attorney Ken Bradshaw – nothing to report.

Mayor Minster then indicated there was nothing more on the agenda and called for a motion to adjourn.

VIII. ADJOURN

Council Member Porter moved to adjourn the meeting, followed by a second from Council Member Orr. Council Members Benard, Smith, Porter, Orr and Strate all voted aye.

The meeting was adjourned at 6:35 p.m.

I hereby certify that the foregoing is a true, accurate and complete record of the South Ogden City Council Meeting held Tuesday, September 17, 2013.


Leesa Kapetanov, City Recorder

Date Approved by the City Council October 1, 2013